



# ARLENE ARIOLA



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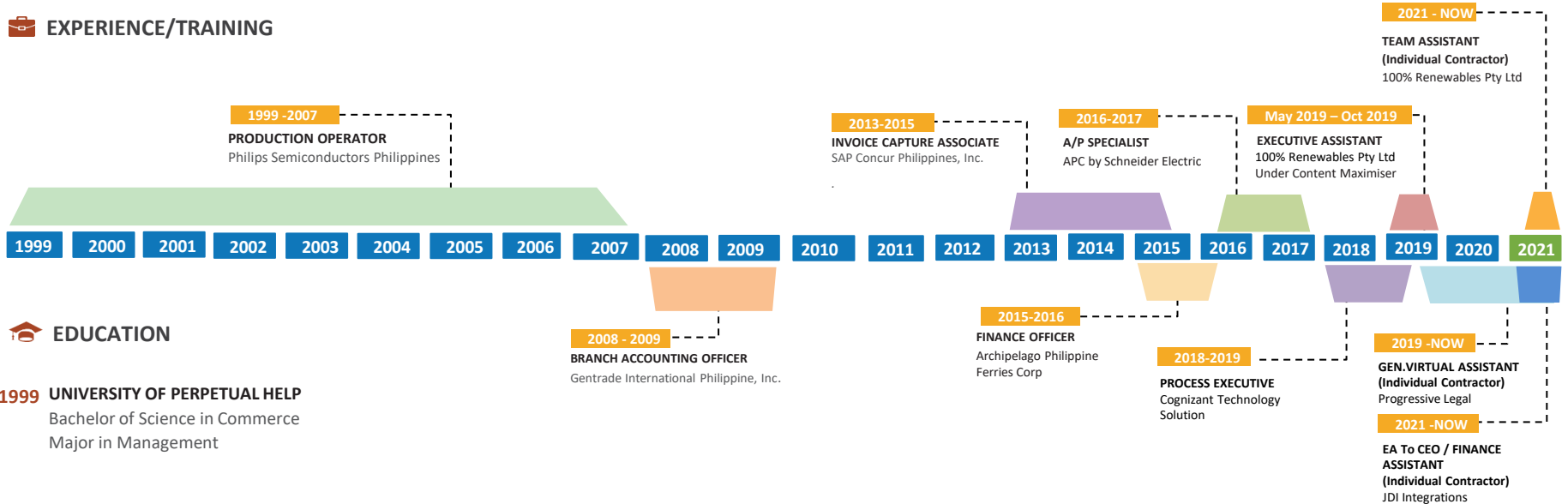
Arlene is an experienced Finance Specialist and joined 100% Renewables as our Team Assistant. Prior to this role, she was a Process Executive at BPO Company, where she handled US Insurance Accounts. She also worked for Schneider Electric as an AP specialist.



## AREAS OF EXPERTISE

- ✔ Email and scheduling
- ✔ Admin and Marketing Tasks
- ✔ Executive Assistant
- ✔ Web Research
- ✔ Social Media Marketing Management
- ✔ Accounting & Finance Specialist

## EXPERIENCE/TRAINING



## EDUCATION

**1999 UNIVERSITY OF PERPETUAL HELP**  
Bachelor of Science in Commerce  
Major in Management

